

## **ARIZONA GEOGRAPHIC INFORMATION COUNCIL**

### **Executive Management Board Meeting Minutes February 6, 2003**

- I. Call to Order. The Council was called to order at 1:37 p.m. by Jami Garrison, AGIC President. A count of Board Members established that a quorum was present. (See attached list of Board Members present).
- II. Introduction of New Members. Sharon Nicholson, Arizona Department of Public Safety; Dave Minkel, National Geodetic Survey; Gene Trobia, Arizona State Cartographer's Office; and Manny Rosas, Pima Association of Governments were introduced by Gene Trobia.
- III. Budget Update. Gary Irish reported on the status for the AGIC and AGIC Conference Budget. Gary reported that as of December the AGIC General account showed a balance of \$32,016.57 and the AGIC Conference account showed a balance of \$16,704.02.
- IV. Approval of Minutes of the November 14, 2002 Board meeting. Jami Garrison requested a motion to approve. Motion made by Rick Harrington. Seconded by Manny Rosas. Motion was approved unanimously.

**Action Item: The AGIC Minutes approved unanimously.**

- V. Committee Reports: Annual Plans and Membership Updates. Each of the Committees gave a brief report on the development of their draft Goals and Objectives. The following are the current list of Committees, their Chairs and brief comments regarding each committee.
  - A. Administration and Legal Committee: Tim Smothers  
Tim reported that the need for a new AGIC Intern had arisen, but Tim indicated that he would table this issue until the Homeland Security Committee representative spoke.

Tim indicated that, other than Sharon Nicholson, he had received no further nominations for AGIC Vice President. Tim moved that the committee approve a verbal vote rather than a secret ballot. Seconded by Dave Minkel. Motion was approved unanimously.

**Action Item: Vote for Vice Presidential candidate Sharon Nicholson to be verbal rather than by secret ballot.**

Tim further moved that a vote be undertaken to elect Sharon Nicholson to the office of Vice President of AGIC. Seconded by Dave Minkel. Motion was

approved unanimously.

**Action Item: Sharon Nicholson elected to the Office of Vice President of AGIC.**

Tim further reported that because Lynn Larson of State Land Department had resigned from the Board that, since it is required by the by-laws that only Board members be elected as officers of the Board, a new Secretary needed to be elected. Gene Trobia nominated Gary Irish as AGIC secretary and moved the Board verbally vote, to elect Gary as the new Secretary. Seconded by Jana Hutchins. Motion was approved unanimously.

**Action Item: Gary Irish was elected to the office of Secretary of AGIC.**

Tim reported that the Administration and Legal Committee would be looking closely at the AGIC Executive Order and By Laws to clear up discrepancies and to suggest changes by the next Board meeting.

Tim turned the floor over to Paulett Baker, who passed around a list asking the Board and Alternates to check that their contact information was correct. Additionally, Paulett announced that Board members would be contacted regarding AGIC dues.

Tim also requested an update on the AGIC Portal. Jana Hutchins indicated that work was proceeding but is hampered by a lack of metadata.

**B. Conference Committee: Eva Reid**

Eva reported that the contract with the Prescott Resort was signed, vendor packets had been sent out, and the publicity campaign was underway. This year the AGIC Conference will be renamed to the AGIC GIS Education and Training Symposium.

Eva Reid requested \$10,000 be transferred from the AGIC account to the AGIC Conference account to cover upcoming expenses. Eva estimated the total Conference budget at \$41,000. Rick Harrington motioned that the amount transferred should be \$15,000 to be on the safe side. Seconded by Dave Minkel. Motion was approved unanimously.

**Action Item: Transfer \$15,000 from AGIC General account to AGIC Conference account to cover conference expenses.**

**C. Education Committee: Shea Lemar**

Shea reported that BLM is having a national conference in Phoenix, April 21-25. The focus will be resource management tools. Shea indicated that she is working

with the BLM to get the three state universities involved in the conference. The BLM has invited students from ASU, NAU, and U of A to attend the conference free of charge and hopefully participate with the presenters. Jack Johnson, BLM Board member, invited all AGIC members to attend the BLM Conference in April.

- D.     Imagery Committee: Tom Sturm  
Tom reported that all Department of Interior High Priority projects are on hold and all USGS mapping efforts are focused on the top thirty cities of the NIMA/USGS 133 cities. Tom has been working with Pima County and Maricopa County regarding imagery and framework data.
- E.     Parcel Identification Committee: Gregg Tuttle was absent. No report for this committee was given.
- F.     Technology Committee: Gary Irish  
Gary reported that the Technology Committee was still investigating an Internet-based Enterprise GIS.
- G.     Homeland Security Committee: Gene Trobia, reporting on behalf of Sharon Nicholson  
Gene reported that the Homeland Security Committee Core Group is working on putting a Homeland Security plan together. The Homeland Security Proposal for a Geospatial Data Network covers three years and \$7 million. The Committee received a \$50,000 grant from FEMA to inventory, survey and conduct workshops throughout the state. Gene reviewed the goals of the plan. The Committee has until December 15<sup>th</sup> to conduct initial phase of activities. Much of the work will be done by the State Cartographer's Office, Arizona State University, and the University of Arizona. The purpose of the project is to identify data, data producers, and those who require data. A web enabled database will be created and used to assist in data integration and access activities. Outreach and education are also objectives of the project.

Gene further reported that the Geodetic Control Committee is being reactivated as the Geodetic Control Working Group of the Homeland Security Committee. Dave Minkel reported on the NGS program for Height Modernization as a way of improving geodetic control in Arizona. The goal of Height Modernization is to establish a control network with very good ellipsoid heights. Gene indicated that this supports integrated cadastre and data integration across agencies and levels of government. It will be useful for Homeland Security, Flood Control, Wildfire Management, and many enterprise GIS applications.

Jason Howard reported on the USGS/NIMA critical infrastructure footprints for Phoenix and Tucson. Gene Trobia moved that AGIC authorize the Homeland

Security Committee to propose to NIMA/USGS the footprint used by Maricopa County Flood Control District for orthoimagery. Seconded by Jana. Motion was approved unanimously.

**Action Item: The Homeland Security Committee is authorized to propose to NIMA/USGS the footprint used by Maricopa County Flood Control District for orthoimagery.**

Finally, Gene Trobia moved that AGIC expend funds for an intern, for a half-time intern for \$9 per hour, for at least six months. Seconded by Tim Smothers. Motion was approved unanimously.

**Action Item: Authorization given to expend funds for a half time intern at \$9 per hour for at least six months.**

- H. Outreach Committee: Santiago Garcia  
Santiago proposed to the Administration and Legal Committee that the Arizona Division of Emergency Management (ADEM), the Arizona Professional Land Surveyors Association (APLS), and a utility be added to the AGIC Board. Santiago also requested the Administration and Legal Committee look into the possibility of video-conferencing or teleconferencing for those Board members who come from out of town or out of state. Tim Smothers moved that ADEM, APLS, and a utility be added to the Board. Seconded by Dave Minkel. Motion was approved unanimously.

**Action Item: Arizona Division of Emergency Management, Arizona Professional Land Surveyors Association, and a utility representative will be proposed to the Governor's Office to be added as members to the AGIC Executive Management Board.**

- VI. Legislation Day Update  
Gene Trobia reported that GIS Day for legislators was cancelled due to the State's focus on fiscal considerations. If such an event were to take place in the future it might need to be associated with specific programs and be conducted in association with a non-governmental group.
- VII. Miscellaneous Announcements  
Rick Harrington announced that Pima County Department of Transportation was now serving the compressed and mosaicked DOQQs provided by AGIC and the State Cartographer's Office.
- VIII. Call to the Public.  
No input from public participants.
- IX. Next Meeting and Location.

The next AGIC Board meeting will be held May 1, 2003, at 1:30pm. Location will be in Room 300 of the Department of Administration Building, 100 North 15<sup>th</sup> Avenue, Phoenix.

Adjourn: Motion to adjourn forwarded by Jackson Johnson and seconded by Jana Hutchins. Approved unanimously. Meeting adjourned at 3:38 p.m.